

Open Enrollment Checklist

Everything you need to know to complete your Open Enrollment

Benefit Enrollment Checklist

During open enrollment you can enroll in coverage, change plans, add/drop dependents, or drop coverage.

- » Review the 2026 Benefits Guide.
- » Log into [Workday](#) to review your 2026 benefit options and costs, and make any changes.
- » **Complete and submit your enrollment in Workday: Monday, October 6 - Friday, October 24.**

ACTION NEEDED FOR THE FOLLOWING

- » **Benefit Renewal:** The following benefits do NOT renew automatically and must be elected each year during open enrollment.

- › Wellness Rates
- › Health Savings Account (HSA)*
- › Flexible Spending Accounts (FSA)*
- › Legal Insurance
- › Identity Theft Protection

* If electing an HSA/FSA, be sure to specify your payroll deduction amounts.

- » **Opt In for Electronic Consent:** Refer to the Benefits Guide, and review the Electronic Consent for Benefit Plan Documents page. If you would like your benefit documents electronically, you must opt in for electronic during open enrollment.
- » **While in Workday:** Update your personal information.

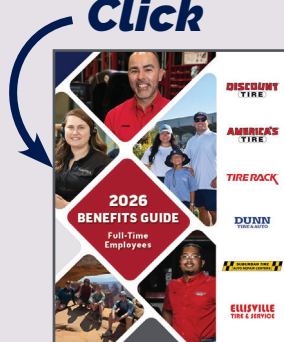
What's New

NEW DIGITAL BENEFITS GUIDE

To help you get the most out of your benefits, our annual Benefits Guide is now available online.

Printed copies will no longer be mailed — instead, you can access the guide anytime, on any device, from [discounttirefamily.com](#).

Click



or



Scan

NEW VISION INSURANCE

EyeMed offers an enhanced benefit, see guide details. Those enrolled in Vision Insurance for 2026 will receive a new benefit card by mail for the January 1 start date.

NEW ELECTRONIC CONSENT

Opt in to receive employee benefit plan documents electronically. See guide details.

Important Dates

